

## **FREQUENTLY ASKED QUESTIONS – CAQ (OUTSIDE CANADA – GENERAL)**

### **1. PASSPORT**

#### **Do I need to send a copy of all the pages of my passport?**

No, we only need a copy of the bio page (name, photo and signature). If your passport will expire in the next 6 months, you must renew your passport before applying for the CAQ.

### **2. PERSONAL DETAILS SPREADSHEET**

In the Dropbox subfolder called “STEP 2” you will find a spreadsheet with 8 different tabs to fill. We need to collect information about yourself and your family to fill out the application forms. Make sure to fill all the 8 tabs with accurate and up-to-date information. We will use this information to prepare your forms and we will not fix the forms if the information has been wrongfully provided by you.

This spreadsheet must be sent in Excel format, not PDF.

### **3. LETTER OF ACCEPTANCE**

You need to provide an updated Letter of Acceptance from a college/school that you will be attending in Quebec. Keep in mind that the CAQ takes around 20 business days to be processed, and after that you will need to apply for your study permit as well.